



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form. PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Life Education Centres (Wiltshire) Ltd		
Contact name	Tony Llewellyn		
Contact address	35 Keats Close, Wotton Bassett, Wiltshire, SN4 8HH		
Contact number	01793 852095	e-mail	ap.llewellyn@gmail.com
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name - see section 3 of the grants pack)	Salisbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We are part of a national charity that delivers an educational programme to primary school children on forming healthy living lifestyles choices. The programmes include the issues of illegal & legal drugs, substance & alcohol misuse, tackling the difficulties of peer pressure & bullying.
Where will your project take place?	Salisbury schools, primary, junior & infant
When will your project take place?	January to July 2011
How many people will benefit from your project?	2500 Children, plus parents & carers
How does your project demonstrate a direct link to the community plan for your area?	By educating children on the effects of taking drugs & alcohol it will reduce anti-social behaviour, associated crime & help build healthy lifestyles
Please provide a reference/page no.	4/6/9

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Educating children at an early age should reduce their dependency on drugs & alcohol thus reducing the associated crime & anti-social behaviour. Our education programmes also provide children with information to enable them to make informed choices on healthy living lifestyles

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

LEC (Wiltshire) is part of a National Charity (Coram Life Education) that works closely with primary schools to encourage children to be aware of themselves through programmes which focus on building positive attitudes. The LEC programmes support the objectives set out in the National Framework for PSHE & Citizenship & were recognised in OFSTED 2002 Reports for delivering effective drug education to schools. LEC has been operating in Wiltshire since 1997 following the monies raised by the Mayor of Salisbury 1995/1996 and operated by Wiltshire County Council, since 2002 the service has been run by a local charity/trust of volunteers. Many local schools already benefit from regular visits of our mobile classroom, Teachers, school governors, parents & carers are encouraged to call into the mobile when visiting the schools to enhance their understanding of the subjects discussed.

Any other information about your project.

Until July 2010 we have been in partnership with Wiltshire Council who provided a part time educator, however due to budget cuts this has been withdrawn. This will inevitably cause us financial difficulties without further funding from other sources.

We also work closely with the Community Safety Partnership & The Police in providing the needs of educating children on these difficult subjects.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="9"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We will continue to charge schools, we also receive good support from local Rotary Clubs & Trusts & we will continue to apply for any available grants.

If you were not awarded the full amount requested, what would be the impact on your project?

We could continue to provide our service to schools but our charge would have to increase at a time when budgets are being reduced, any grant would help keep our charge stable. Without the grant some schools would be unable to afford the visit, these schools tend to be in areas where it is most needed.

How will you know whether your project has made a difference in the community?

Following every visit to a school we request a feedback form be completed giving us an indication on the effectiveness of programmes & delivery, nearly all forms returned show 100% satisfaction & many schools request a return call confirming the effectiveness & need.

We have undertaken an evaluation working with children & their parents/carers on their understanding of the issues before & after our visit & it has shown real improvement of their knowledge & awareness.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Rotary & Lion Clubs plus numerous trusts & organisations taken from the C.I.B. website

Have you been successful?

Yes

No

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p>If yes, please state which ones.</p>	<p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Depending on the area of schools we are visiting</p>
---	---

<p>Are you in receipt or anticipating other funding from Wiltshire Council for this project?</p>	<p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
--	---

4 - Information relating to your last annual accounts (if applicable)

<p>Year ending:</p>	<p>Month: March</p>	<p>Year: 2010</p>
<p>A - Total income:</p>	<p>£51,252</p>	
<p>B - Minus total expenditure:</p>	<p>£44,847</p>	
<p>Surplus/deficit for year: (A minus B)</p>	<p>£6,405</p>	
<p>Free reserves held:</p>	<p>£25,084</p>	

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
2500 children @ £4.50	£11,250	Own fundraising/reserves	£
	£		£
	£	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£	2500 children @ £3.50 (charged)	£8,750
	£		£
	£		£
	£		£
Total Project Expenditure	£11,250	Total Project Income	£8,750

Total project income B	£8,750
Total project expenditure A	£11,250
Project shortfall A – B	£2,500
Award sought from Wiltshire Council Area Board	£2,500
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	HSBC
Please give the title name of the organisations' bank account e.g. current	Life Education Centre (Wiltshire) Ltd

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Working through the programme the children are encouraged to be aware of themselves & other people & they acquire a range of strategies in the event of peer/influence pressure, we provide a ramp so access is possible to all, we offer our services to all schools including children with special needs.

b) How does your project work to promote inclusion, participation and good community relations?

We work closely with community support workers & by educating children at an early age it is hoped their temptation to drugs & alcohol will be significantly reduced thus lowering any associated crime & anti-social behaviour in the community/

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Tony Llewellyn

Date: 09/10/2010

Position in organisation: Vice Chairman/ Secretary

Please return your completed application to the appropriate Area Board Locality Team